

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held November 13, 2019 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 10.

Call to Order

Members in attendance: Todd E. Holt, President
 David E. Lund, Vice-President
 Joyce C. Barney, Member
 Adam R. Britt, Member
 Gordon L. Rawlinson, Member
 David V. Styler, Superintendent
 Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David E. Lund

Pledge of Allegiance: David E. Lund

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Review of Policies

Review of Policies

Hiring Process

Millard School District Policy - File Code: 4015
Second Reading

Classified Employees Evaluations

Millard School District Policy - File Code: 4155
Second Reading

3. BluNovus Mental Health Information
4. PLC Calendar - Continuing the Discussion
5. School Safety Discussion
6. Open Meeting / School Community Council Training
7. Distribution of Chromebooks to Students for Personal/Home Use

Member Britt made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2019-2020 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Rawlinson with the voting as follows: Closed Executive Session

Member Britt	Aye
Member Rawlinson	Aye
Member Barney	Aye
Member Lund	Aye
Member Holt	Aye

Member Lund made a motion to return the meeting to a Regular Session, seconded by Member Barney, with the voting as follows: Regular Session

Member Lund	Aye
Member Barney	Aye
Member Britt	Aye
Member Rawlinson	Aye
Member Holt	Aye

Time of the Closed Executive Session was from 1:05 p.m. to 2:10 p.m. Time

I, Todd E. Holt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2019-2020 school year) as provided for in Utah Code: 52-4-205(1)(a). Certification

Todd E. Holt, President

Keith T. Griffiths, Business Administrator

Minutes Minutes

Minutes of the Board of Education meeting held October 10, 2019 were approved by a motion from Member Britt, seconded by Member Barney and carried unanimously by the Members of the Board.

Board President's Report Board President's Report

None

Superintendent Styler's Report Superintendent Styler's Report

None

Business Administrator Report Business Administrators Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #018529 to check #018701, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #11.

Substitute Teacher

Substitute Teachers

Sierra George (Fillmore)

Sierra has completed the SubInstructor On-Line program and has passed a current background check and TB Test

Recommended for approval.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Boone Corbett
Robert Gibson

Deric John

Mr. Colton Griffiths, Millard School District Adult Education Counselor, has reviewed their transcripts and determined that they have completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

2019-2020 Compulsory Attendance Compliance

2019-2020 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Julie Phillips	Jared Phillips	DHS / 11th grade
Harmony Hamilton	Journey Topchi	FMS / 8th grade

Recommended that the above students be exempted from compulsory attendance for the 2019-2020 school year based on signed affidavits.

In-State Residency Requests

In-State Residency Requests

Students Name:	Jaycee and Kayla Findlay
Parents' Name:	Tanya Turner
Guardian Name:	Julee Findlay
School / Grade:	Millard High School / 11th Grade & 10th grade

Recommended for approval.

Out-of-State Residency Requests

Student Name: Steven Fisher
Parents' Name:
Guardian Name: Judd & Kellie Christensen
School / Grade: Millard High School / 12th Grade

Out-of-State Residency Request

Recommended for approval on a probationary status and with the waiver of payment of tuition.

In-Lieu of Transportation Request

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Andrea Flores	Santiago Flores	Garrison El	52 miles RT
	Adrian Flores	EskDale High School	
	Anthony Flores	Baker Elementary	
	Barbara Flores	Baker Elementary	

In-Lieu of Transportation Requests

Recommended for approval.

Personnel Items:

Personnel Items

Letters of Resignation

Letters of Resignation

- Jeremy (JJ) Lovell - Bus Garage Mechanic
- Tawnya Syal - Instructional Assistant at DSES
- Katherine Stewart - Instructional Assistant at MHS
- Kayla Ellett - Instructional Assistant at DNES

Recommendation for Delta High School Part-Time Custodian

DHS Part-Time Custodian

Dylan Dutson

Recommendation of Instructional Assistants for DSES

Instructional Assistants for DSES

- Lindsey Styler - 5.75 hrs - Part-Time
- Sherakee Skeem - 5.75 hrs - Part-Time / Title 1

Member Britt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Information Items

Information Items

1. Southwest Educational Development Center (SEDC)
SEDC Legislative Luncheon
Wednesday: December 18, 2019
12:00 p.m.
Washington County School District's Board Room

2. EskDale High School Christmas Banquet
December 12-13, 2019
5:30 / 6:30 p.m. NV/UT
Shiloah Community Center

3. Utah School Boards Association (USBA)
USBA Annual State Conference
Thursday - Saturday / January 9-11, 2020
Little America Hotel
Salt Lake City, Utah

4. Millard School District Underqualified Teacher and Professional Staff Funding Report

Mr. George Richardson, Millard School District Director of Personnel and Student Services, presented and discussed the Underqualified Teacher and Professional Staff Funding Report with the Members of the Board.

This report discusses the professional cost associated with highly qualified and underqualified educators within the Millard School District. The reports were from CACTUS, the state licensing and endorsement program for all educators, which details assignments that educators are not qualified to teach and the authorizations that have been requested for those teachers.

Mr. Richardson reviewed the report in detail with the Members of the Board.

5. Discussion Regarding Superintendent and Business Administrator Reappointment Effective July 1, 2020.

Action Items:

Action Items

Policy Approval

Policy Approval

Member Britt made a motion to approve the following policy:

Hiring Process

Millard School District Policy - File Code: 4015

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Request for Building Fee Wavier

Request for Building Fee Wavier

Desert Echo Community Choir- Community Singing Group

Desert Echo Community Choir is a group of individuals from the Delta area who practice each week in the Fall and Spring and then provide a community concert at Christmas time and in the Spring.

The Christmas concert for Desert Echo will be held on Saturday, December 7, 2019.

Member Barney made motion to waive the building rental fee for Desert Echo Community Choir to use Millard School District facilities for their practices and concerts, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Out-of-State Employee Travel Requests

Out-of-State Employee Travel

- 1. Candace Fowles - School Counselor for DNES
National Association of School Psychologists Conference
February 18-21, 2020
Baltimore, Maryland
Estimated cost: \$1,500

Candace Fowles

This conference will give Mrs. Fowles the opportunity of increasing knowledge and skillset to respond to critical issues that are prevalent in today's school system.

Member Rawlinson made a motion to approve Candace Fowles attending the National Association of School Psychologists conference, as outlined above, seconded by Member Barney and carried unanimously by the Members of the Board.

- 2. Ethan Stephenson and one administrator
TESOL 2020 International Convention and English Language Expo
March 31 - April 3, 2020
Denver, Colorado
Estimated cost: \$2,300 per person

Ethan Stephenson

This is the world's largest convention for English language professionals. There will be information available to assist when teaching English as a second language.

Member Britt made a motion to approve Ethan Stephenson and one individual, as determined by District administration to attend the TESOL 2020 International Convention and English Language Expo, as outlined above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Consideration for Leasing Vehicles - HorsePower Leasing

HorsePower Leasing - Consideration of Leasing Vehicles

It was recommended to the Members of the Board that District administration be given approval to pursue the possible leasing of vehicles. The proposal would be to lease three (3) larger vehicles such as a Chevrolet Suburban, a Ford Expedition, or Ford Transit van, and one (1) full size vehicle. The cost is \$6,000 per year for a one (1) year lease and mileage not to exceed 34,000 miles.

The three larger vehicles would be used at each of the high schools for student activities. HorsePower Leasing is providing this opportunity under the State of Utah Purchasing Contract #: MA 3136.

Member Lund made a motion to approve District administration moving forward with consideration of leasing four (4) vehicles from PowerHorse Leasing, using the State of Utah Purchasing Contract, with also checking with the local dealers, seconded by Member Barney and carried unanimously by the Members of the Board.

Request for Additional Extra-Duty Pay for Swimming

Request for Extra-Duty Pay - Swim Team Assistant

Millard High School requested that the Members of the Board consider adding to the Millard School District Extra-Duty Salary Schedule, a coaching stipend for an assistant swim coach position.

Millard High School has forty-five (45) students committed to swim this school year. It was suggested that a thirty (30) athlete minimum be required to qualify for an assistant coach.

Member Lund made a motion that a swim team assistant be added to the Millard School District High School Coaching and Extra-Duty Pay schedule, with a stipend of \$1,381, seconded by Member Britt and carried unanimously by the Members of the Board.

Updated 2019-2020 School Year Calendar for PLC Early Release Schedule

Updated MSD School Calendar to Accommodate Early Release for PLC's

It was recommended that the Millard School District School Calendar for the 2019-2020 school year be updated to include "Early Release" for PLC's at the schools for the following days:

Tuesday - November 26, 2019
Friday - December 13, 2019
Friday - January 17, 2020
Friday - January 31, 2020
Friday - February 14, 2020
Friday - February 28, 2020
Friday - March 13, 2020
Friday - March 27, 2020
Wednesday - April 8, 2020
Friday - April 24, 2020
Friday - May 8, 2020

Tuesday, April 14, 2020 will be reinstated as a regular school day for the students to be in school.

Member Barney made a motion to approve the 2019-2020 Updated School Year Calendar that accommodates an Early Release schedule for PLC's, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Honoring Excellence

Student Excellence / Deseret News Academic All-State

Cross Country

Mollie Eldridge - Delta High School
Nate Despain - Millard High School
Morris Maxfield - Millard High School
John Whitaker - Millard High School

Football

Trey Brough - Delta High School

Boys' Golf

Bodee Atkinson - Millard High School
Jake Davies - Millard High School
Kaleb Dearden - Millard High School
Efren Erreguin - Millard High School
Garrett Spendlove - Millard High School

Girls' Soccer

Rylee Miller - Millard High School
Camilla Robison - Millard High School

Girls' Volleyball

Logan Springer - Delta High School

Each were given a "Certificate of Excellence".

Honoring Employee Excellence

Cody Moat - Millard High School Cross-Country Coach

The Millard High School Girls' Cross-Country team won first place for the second year in a row, with the MHS Boys' Cross-Country team coming in with a second place finish. Congratulations to Millard High School.

Coach Moat was presented with a "Certificate of Excellence".

Communications for Board Members:

1. Thank you notes from Mrs. Shanda Bishop, Mrs. Delna Bliss, and Mrs. Danielle Morgan for the opportunity of attending and participating in the Solution Tree PLC Conference.

2. Letter to the Millard School District from several students at Fillmore Middle School expressing that Mr. Jade Edwards is the best teacher known to mankind. They think that he needs a raise. He is very funny and is the best teacher.

Honoring Student
Excellence

Deseret News
Academic All-
State

Coach Cody Moat
- MHS Cross-
Country Girls'
Team

Communications
for Board Mem-
bers

Thank You Notes

2. School Newsletters:

School Newsletters

- a. Delta South Elementary School’s - “Bunny Bulletin”
November 2019
- b. Delta North Elementary School’s “Bulldog Bulletin”
November 2019
- c. Fillmore Elementary School’s “Chipmunk Chat”
November 2019
- d. Fillmore Middle School’s November 2019 Newsletter

Public Comment

Public Comment

None

Board Member Comments

Board Member Comments

1. Member Britt congratulated the Millard High School football team on a successful season and making it to the Utah State 2-A Semi-Final game. Congratulations were also given to the Millard High School Cross-Country, with the Girls’ Cross-Country team winning the State Championship for the second year in the row. The Millard High School Boys’ Cross-Country team finished in second place.

Member Britt expressed his appreciation to the District Office staff for a job well done, as well as all the staff for the many good things happening.

2. Member Rawlinson and Member Barney seconded the things that Member Britt had offered with gratitude for the good things happening.

3. Member Barney expressed appreciation for the work of the Millard School District Safety Committee and moving forward with having “single-point entry” for each of the schools.

4. Member Lund thanked Superintendent Styler and Business Administrator for working with and dealing with the many issues facing the District. He appreciates the role played by District administration.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, December 12, 2019, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:00 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator